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~~TOP SECRET~~ *USIB*  
*HC - Ed. & Training Subc.*

21 November 1968

MEMORANDUM FOR: Chief, Plans and Management Staff, OTR

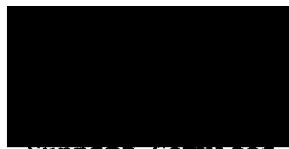
ERN:

1. The Intelligence Information Handling Committee of USIB is establishing several subcommittees, among them a subcommittee on Education and Training. Draft Terms of Reference for the Education and Training Subcommittee are attached for your review. They are still being revised but the draft will give you some sense of what will be involved. The Chairman of the IHC would like Agency nominations for membership on the Subcommittees by 27 November. There is a question about whether CIA should be represented by OTR or OCS.

2. Given the present distribution of responsibility for training in information sciences (ADP) in CIA, I would incline toward saying OCS should furnish the Agency member. Looking further ahead, however, you may want to consider whether OTR shouldn't take this on. I think a case can be made that it is your responsibility.

3. I would like to have your reaction in time to relay it to the CIA member of the IHC [REDACTED] in time for him to respond to the 27 November deadline.

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Chief, Support Services Staff

Attachment

DDS/SSS/RHW:alh (11/21/68)

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